County Court of Union County

La Grande, Oregon 97850

From the office of
EARLE C. MISENER, County Judge

HAROLD SCHWEBKE, Commissioner
RALPH ROBINSON, Commissioner

April 18, 1979

TO: Mayor and Council

Hopefully, the County and each of the cities in the County will have their Plans acknowledged by LCDC shortly, and will become elegible for "Maintenance and Update" Grant Assistance. As per the attached sheet, grant amounts will be increased by 10% for joint Plan maintenance. If you wish to consider such a program, please review the attached sample joint maintenance agreement, and make any comments that you feel would improve the arrangement.

I feel that such cooperation will benefit both the City and the County. Our present planning staff of Hanley Jenkins and Lynn Heckert will be available to the cities as their time and capabilities allow. Additional work will likely be contracted to consultants. Cities will have the option of hiring their own consultants if they desire to complete necessary contractual arrangements and maintain bookkeeping and related paperwork. Otherwise, the County will take care of contracts, accounting, record keeping for local match, etc.

Please let us know if you are interested in pursuing this, in order that we can get together to work out the details. We look forward to assisting you in whatever way we can.

Respectfully,

Earle C. Misener, County Judge

ECM:tw

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SAMPLE AGREEMENT FOR JOINT PLAN MAINTENANCE

It is agreed this _____ day of _____, 1979, that Union County, hereinafter called County, and the City of _____, hereinafter called City, do hereby agree to cooperate in a joint Plan maintenance program as follows:

1. That the County will act as fiscal agent, securing grant funds, maintaining accounting and local contribution records, filing completion reports, etc., as needed for grant administration.

2. That the County staff and/or consultants will assist the City in developing a yearly maintenance and update program, identifying needs, determining cost elegibility, etc., as needed for grant application.

3. That the County will coordinate all work in the vicinity of the City with the City Council, and vice-versa.

4. That County staff will be made available to the cities as time and capabilities allow. Costs for such time will be reimbursed to the County. Consultants will be contracted by the County for additional City work as needed. Three-party contracts will be utilized for consultant work.

5. That if the City desires to contract for work independent of the County, the County will assist the City in contract preparation and work program design, however, the City will have to maintain local match records, approve bills for payment, prepare completion reports, etc.

6. That the County will, upon request, review those projects proposed to be undertaken independent of the County to insure that the work is elegible for Maintenance and Update Fund expenditures.